Renville Soil & Water Conservation District 1008 West Lincoln, Olivia MN 56277 Phone: 320-523-1550 ext. 3 Fax: 320-523-2389



Board of Supervisors Meeting January 14, 2021 8:00 am Renville County Office Building

105 5th St, Olivia, MN 56277, Room 117 (lower level) and virtually with GoToMeeting (see page two for virtual instructions)

Social distance and other in person CDC recommendation apply during this meeting.

Kelly, Jepson, Kokesch, Schroeder, Koenig, Jeremy Maul, David Hamre- Commissioners Staff, Hatlewick, Dahl, Richter

Minutes

- I. Call to Order 8am
- II. Citizen Comment Period (2 minutes per person)
- III. Consent Agenda, Dec. 2020 Meeting Minutes, Bills, and Treasurer's Report (Kelly, Jepson) MSC
- IV. Old Business:
 - 1. Operational items/Staff concerns
 - a. Motion needed on Conservation Assistant hours, 32hrs for next 4 months to May 14th (Kelly, Koenig) MSC
 - 2. Shed Roof, motion so to except bid or delay for future except Brauer Bid with extra \$1100, (Jepson, Schroder) MSC
 - 3. Lease space , talking with current landlord about options ad possible remodeling , motion, work with current landlord to stay in our current space, second (Kelly, Koenig) MSC
- V. New Business:
 - 1. Board Reorganization
 - a. Election of Officers for 2021
 - 1. Chair: Kelly, nominate Schroeder, Second Koenig. (MSC) Koenig motion cease nominations, (Koenig, Jepson)MSC
 - 2. Vice Chair: Koenig Nominated Jepson, Second Kelly, (MSC) motion all nominations cease Kelly, Koenig (MSC)
 - 3. Treasurer: Kokesch nominated Koenig, Koenig nominated Kokesch, , motion cease nominations (Kelly, Koenig) MSC paper ballot cast, Kokesch was elected with use of the ballot. Motion to approve ballots (Kelly, Koenig) MSC
 - b. Committee Assignments for 2021, updated, motion to approve (Kelly, Kokesch) MSC
 - c. Regular meeting Dates for 2021, if at county request 8am start April & May, Sept & Oct 7:30am meeting, otherwise 8am, second Thursday of the month (Kevin, Jepson) MSC
 - d. Designation of Depositories 2021, keep the same 2020 (Koenig, Kokesch) MSC
 - e. Signatory delegation 2021, Motion to have the District Administrator be the delegated signatory authority for the SWCD Board of Supervisor for all BWSR

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financial obligations and programs, as well as other agencies for the purpose of grant administration and oversight of all SWCD business. (Jepson, Kelly) MSC

- f. Capital fixed assets amount- proposed increase from \$2500.00. to \$5000.00 (Kelly, Koenig) MSC
- 2. MASWCD 2021 Dues (Jepson, Kokesch) MSC
- VI. Personnel Committee
 - 1. Hazardous Weather Policy, do we need to have staff in the building? Board will permit the Administrator to make the decision if staff can telework if needed. Motion to update Personnel Handbook to remove the line requiring the FCA to make the decision to close and authorize the Administrator to make weather related decisions. (Kokesch, Koenig) MSC
 - 2. FFCRA, extension March 31st, (Kelly, Koenig) MSC
 - 3. MSRS- Deferred Compensation Plans, elect to participate (Koenig, Kevin) MSC
- VII. Program Updates- All staff join the meeting 8:45am
 - 1. Cost Share Programs
 - 2. Staff Reports
 - a. Kyle, RIM drainage agreement
 - b. Ethan video
 - 3. NRCS Report- Jeff Kjorness, DC
 - 4. Board Reports
 - a. Mark, area VI scholarship winner in Franklin mailed \$1000.00 check last week, Kevin Kokesch knows her and will contact her. Area VI meeting talking about a March meeting. encouraging a virtual meeting, Faribault county is the location.
 - b. Kevin, no report
 - c. Kathryn, reminder of financial disclosure form, must respond. Soil Health eco system market, Carbon sequestration, discovery Farms virtual meetings. NACD convention is virtual, would like to attend Feb1-10th, cost is \$50.00, Board supportive of her attending.
 - d. Dean, no report
 - e. Commissioner Hamre, no report, hope to absorb what we do.
 - f. Jeremy Maul, nothing to add reminder of elink, would entertain an extension if we needed. 22\$ million in more clean water grants then prior years. BWSR working home through June 2021.

VIII. Other

- 1. Board Per Diem Tracking, demo
 - https://clock.payrollservers.us/ess/main/?jwt=eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.e yJpYXQiOjE2MTA2MzAxNDUsImV4cCl6MTYxMDYzMTM0NSwiaXAiOiIxOTIuMTY4LjE2Ljly liwidGtuc3JjljoicGFzcyIsInJvbGVzIjpblkVtcGxveWVIII0sImIzQ2VudHJhbGl6ZWQiOmZhbH NILCJwcm9kdWN0IjoidHdwZW1wIiwiaXNzIjoxOTc4MjMwNTMsInN1Yil6ImVtcCIsImVtcG xveWVIR3VpZCl6ljU2MDc2REM5LTc3RUQtNDRGRS05RUJELTI1MUZGMDA2QzkzQSIsIm VtcGxveWVISWQiOjE5NzgyMzA1MywiZW1wbG95ZWVOYW1IIjoiUkIDSEFSRCBKRVBTT0 4iLCJ1c2VybmFtZSl6InJqZXBzb24iLCJzaXRIIjo1OTE0MiwicGFydG5lcil6NzkzfQ.0N95NMM 1uL7WKKQCi2mPDJ9dRwMiYIhgd4IgsAW0a3w&wI=cds-pllp.payrollservers.us

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- IX. Upcoming meetings and dates to remember, plans for an area meeting
- X. Motion to adjourn, (Kevin, Koenig) MSC

Dates to Remember

MN Soil Health Coalition Virtual Meetings Jan 27, Feb 3,10,17 & 24, 2021 https://us02web.zoom.us/j/88355507688?pwd=UGFBaHVQM2oyWjNxVXU4YkRJZWNtUT09

<u>Next regular Board Meeting February 11, 2021 at the USDA Service</u> <u>Center 1008 W Lincoln Ave Olivia, MN</u>

Virtual meeting instructions

Renville SWCD Board meeting Thu, Jan 14, 2021 8:00 AM - 11:00 AM (CST)

Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/853818253

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