

Renville Soil & Water Conservation District  
 1008 West Lincoln, Olivia MN 56277  
 Phone: 320-523-1550 ext. 3 Fax: 320-523-2389



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| <b>Regular Monthly Meeting<br/>Agenda</b> | Date: Dec. 8, 2022   |
|   | Time: 7:30 am-9:30 am  |
|   | Location: Renville SWCD meeting room,<br>1008 W Lincoln Ave Olivia, MN |

**The Renville County Soil & Water Conservation District promotes sustainable use of water and soil resources through innovative and mutually beneficial conservation activities with local stakeholders.**

| <b>Agenda Items</b>  | <b>Purpose</b>          | <b>Presenter</b>                      |
|--|-------------------------|---------------------------------------|
| 1. Call to Order   |                         | Chair                                 |
| 2. Citizen Comment Period (2 minutes per person)   | INFO                    | Chair                                 |
| 3. Consent Agenda<br>Nov 2022 Meeting Minutes treasurer's reports and bills to pay   | DECISION                | Chair and Administrator               |
| 4. Old Business<br>a) Operational items  | UPDATE                  | Chair and Administrator               |
| 5. Personnel Committee<br>a) Employee semi-annual check-ins<br>b) SWCD Positions Descriptions<br>c) 2023 COL<br>d) Employee Handbook updates   | DISCUSSION/<br>DECISION | Personnel Committee and Administrator |
| 6. New Business  | DECISION                | Chair                                 |
| 7. Team building–What was your first job? - <b>8:30 am all employees</b>   | DISCUSSION/<br>DECISION | Chair with Staff support              |
| 8. Program Updates<br>a) Programs and cost share<br>- 01-22 contract amendment<br>b) SWCD Staff Reports<br>Noxious Weed List–Dahl<br>c) NRCS Report, Jeff Kjorness<br>d) Board reports |                         |                                       |
| 9. Other   | DISCUSSION/<br>DECISION | Chair                                 |
| 10. Upcoming meetings and dates to remember<br>a) MASWCD Annual Convention Dec 12-14th<br>b) Soil Health Summit Dec 15 <sup>th</sup> & 16 <sup>th</sup>                                | DISCUSSION              | Chair with staff support              |
| 11. Motion to adjourn  | DECISION                |                                       |

**Next regular Board Meeting TBD January 2023**

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|--|--|
| <b>Regular Monthly Meeting<br/>Minutes</b> | Date: Nov 10, 2022   |
|  | Time: 7:30 am-9:30 am  |
|  | Location: Renville SWCD meeting room,<br>1008 W Lincoln Ave Olivia, MN |

**The Renville County Soil & Water Conservation District promotes sustainable use of water and soil resources through innovative and mutually beneficial conservation activities with local stakeholders.**

**Board Present: Dean Schroeder, Dr. Kathryn Kelly, Mark Koenig, Kevin Kokesch, Phil Smith, and Commissioner David Hamre**  
**SWCD Staff: Hatlewick, Dahl, Richter**

| <b>Agenda Items</b>   | <b>Purpose</b>                         | <b>Presenter</b>         |
|---|--|--------------------------|
| 1. Call to Order  |  | Chair                    |
| 2. Citizen Comment Period (2 minutes per person)  | INFO                                   | Chair                    |
| 3. Consent Agenda <ul style="list-style-type: none"> <li>• Oct 2022 Meeting Minutes treasurer's reports and bills to pay</li> </ul>   | DECISION<br><b>Kokesch, Kelly MSC</b>  | Chair and Administrator  |
| 4. Old Business <ul style="list-style-type: none"> <li>a) Operational items, None to report</li> </ul>  | UPDATE                                 | Chair and Administrator  |
| 5. Personnel Committee <ul style="list-style-type: none"> <li>a) Hatlewick Leave request, Motion to approve</li> </ul>  | UPDATE<br><b>Kelly, Schmit MSC</b>     | Administrator            |
| 6. New Business <ul style="list-style-type: none"> <li>a) NACD 2023 Dues, Motion to stay at \$501.00 for 2023, and payment approval.</li> </ul>   | DECISION<br><b>Kokesch, Keonig MSC</b> |                          |
| 7. Program Updates– <b>8:15 am all employees</b> <ul style="list-style-type: none"> <li>a) Programs and cost share, no contracts to approve</li> <li>b) SWCD Staff Reports<br/>Hatlewick- talked about Soil health demos for 2023 and proposed a plan for 2023.<br/>Dahl- provided an overview of BWSR Academy and talked about Rain Gardens and Outreach efforts.<br/>Richer- provided an overview of BWSR Academy connecting local ordinances to your water plan. South Fork Crow River 1W1P plan development is progressing.</li> <li>c) NRCS Report, Jeff Kjorness, not present; written report provided</li> <li>d) Board reports<br/>Smith has been harvesting, no SWCD report<br/>Koenig, Area VI meeting with Chair. Plans to attend the 11/15 meeting<br/>Kokesch, no SWCD report</li> </ul> | DISCUSSION/<br>DECISION                | Chair with Staff support |

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| <p>Kelly, participated in the Great Lakes Citizen Alliance virtual meeting, North Central regional conference virtual meeting, participated Youth Water Conservation Conference, North Central Climate Collaboration Schroeder, no meetings<br/>         Commissioner Hamre, encourages SWCD Board to consider attending the AMC convention.</p> |   |                                     |
| <p>8. Other</p>  | <p>DISCUSSION/<br/>DECISION</p>                           | <p>Chair</p>                        |
| <p>9. Upcoming meetings and dates to remember<br/>         a) Area VI MASWCD meeting Nov 15<br/>         b) MASWCD Annual Convention Dec 12-14th</p>   | <p>DISCUSSION</p>   | <p>Chair with<br/>staff support</p> |
| <p>10. Motion to adjourn 8:49 am</p>   | <p>DECISION<br/> <b>Kelly, Koenig</b><br/> <b>MSC</b></p> |                                     |

**Next regular Board Meeting Dec 8, 2022**