



## January 13, 2022, Regular Board of Supervisors Meeting, Minutes

Renville SWCD meeting room, 1008 W Lincoln Ave Olivia, MN

- I. Call to Order 8am
- II. Citizen Comment Period (2 minutes per person)
- III. Consent Agenda, Dec. 2021 Meeting Minutes, Bills, and Treasurer's Report, approve with agenda additions **Kelly, Koenig MSC**
- IV. Old Business:
  1. Operational items/Staff concerns, none to report
  2. 2022 NACD Dues, motion to approve \$501.00 in dues for 2022, **Kokesch, Koenig MSC**
  3. SWCD Supervisor Appointment, motion to appoint Phil Smith as District 5 supervisors, to fill the current vacancy, **Kelly, Koenig MSC**
- V. New Business:
  1. Board Reorganization
    - a. Election of Officers for 2022, motion to keep the same Chair (Schroeder) and Treasurer (Kokesch) assignments as 2021, **Kelly, Koenig MSC**, Vice-Chair, nominate Kokesch and move that nominations cease, **Koenig, Kelly MSC**
    - b. Committee Assignments for 2022, reviewed committees and assignments made, **Kokesch, Kelly MSC**,
    - c. Regular meeting Dates for 2022, Second Thursday of the month 7:30 am, **Mark, Smith MSC** Winter Weather Policy for the meeting will be if BOLD school is two hours late meeting will be two hrs late from the originally scheduled time, if BOLD school closes meeting will be canceled rescheduled to the third Thursday at the regulatory scheduled time **Kelly, Kokesch MSC**,
    - d. Designation of Depositories 2022, **Kelly, Kokesch MSC**,
    - e. Signatory delegation 2022, District Administrator is the delegated signatory authority for the SWCD Board of Supervisor for all BWSR financial obligations and programs, as well as other agencies for the purpose of grant administration and oversight of all SWCD business. **Kelly, Kokesch MSC**,
    - f. Capital fixed assets amount- \$5000.00, for 2022 **Kelly, Kokesch MSC**.
  2. MASWCD 2022 Dues **Kelly, Koenig MSC**
  3. MASWCD Area VI 2022 Dues **Kelly, Kokesch MSC**
  4. Server backup Move **Kelly, Smith MSC** for advance server backup
- VI. Personnel Committee
  1. 2021 Mid-year reviews- Hatlewick
  2. Handbook review, have staff work with personnel committee first on edits then bring to full Board **Koenig, Kokesch MSC**
- VII. Program Updates- All staff join the meeting 8:45am.
  1. Programs and Cost Share



- a. Grant Agreement P22-7200 CREP 2022, retroactive approval **Kelly, Smith MSC**
  2. Reports

**Richter**, all the RIM inspection forms have all been mailed, getting lots of feedback from. Draft Ranking tool for CMRWP 1w1p. See attached for additional details

**Hatlewick**, working on CMRWP contract for a service agreement. See attached for additional details

**Dahl**, not present, see attached for additional details
  3. NRCS Report- Loren Clarke, see attached
  4. Board Reports
    - a. Kelly attended MASWCD convention with Ethan Dahl, then traveled to Mankato to SMS. Planned to attend the January 18<sup>th</sup> MPCA meeting
    - b. Kokesch talked about the planned design for the Franklin Area
    - c. Koenig, attended South Fork Crow 1w1p meeting in Dec. Feb 2<sup>nd</sup> officers meeting in New Ulm. Next Area meeting will be mid to late March in Faribault county TBD at the officers meeting
    - d. Schroder, no meeting attended
    - e. Smith, hear to learn
    - f. Hamre: Kramer new chair, VC Snow
- VIII. Other
1. Board Per Diem Tracking, discussed tool and reminded Board to complete their annual Data Practices and Anti-Harassment Courses
  2. Approve county 2022 agreement Kelly, **Koenig MSC**
- IX. Upcoming meetings and dates to remember
1. Area Chair meeting Feb 2, 2022, New Ulm
  2. Profitability of Soil Health meeting Feb 9<sup>th</sup>, Renville
- X. Motion to adjourn Kokesch, Kelly 10:10am

**Next regular Board Meeting February 10, 2022, at the SWCD Office**  
**1008 W Lincoln Ave Olivia, MN**