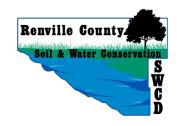
Renville Soil & Water Conservation District

1008 West Lincoln, Olivia MN 56277

Phone: 320-523-1559



Regular Monthly Meeting Minutes	Date: March 21, 2024		
	Time: 7:30 am-9:30 am		
	Location: Renville SWCD meeting room,		
	1008 W Lincoln Ave Olivia, MN		

Present

Koenig, Kokesch, Smith, Commissioner Hamre Staff: Hatlewick, Richter, Winzenburg, Dawn

Agenda Items	Purpose	Presenter
1. Call to Order 7:30am		Chair
2. Approval of Agenda Kokesch, Koenig MSC	DECISION	Chair
3. Citizen Comment Period (2 minutes per person)	INFO	Chair
4. Consent Agenda Feb Meeting Minutes, Feb treasurer's reports, and bills paid Kokesch, Koenig MSC	DECISION	Chair and Administrator
 5. Old Business a) 2024 MASWCD Dues Kokesch, Koenig MSC b) Pheasants Forever position update Koenig, Kokesch MSC c) District 3 supervisors, discussion was had 	UPDATE/ DISCUSSION/ DECISION	Chair and Administrator
 6. Personnel Committee a) Handbook updates, approve updates as presented Kokesch, Koenig MSC b) 2024 Intern Hired, Allison Johnson will start part-time with the SWCD on April 16th, May 14 will transition to 40hours per week c) SWCD Technician position, approved updated position description and authorized administrator to interview applicants and make a hirer offer on the Boards' behalf Koenig, Kokesch MSC d) Hatlewick leave request Kokesch, Koenig MSC 	DISCUSSION/ DECISION	Personnel Committee
 7. New Business a) Hometown Bank account updates: Close the savings account, switch to a sweep account with a \$50,000 minimum checking balance, and move all check writing, direct deposits, and payroll to Hometown Bank. Add CDS Annette Benson and Nicole Fernkes as signers on the account, and authorize Sierra Stephens and Becky Zimmer to process payroll through Hometown Bank. Remove Dean Schroeder from our accounts at Hometown Bank Kokesch, Koenig MSC b) FM Bank account updates: Close checking account xxx1362, once all items are set up with Hometown Bank checking, and transfer \$25,000 prior to closing the account to a CD. Remove Dean Schroeder from accounts. Kokesch, Koenig MSC 	DECISION	Administrator and Resource Conservationist

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DISCUSSION/	Chair with Staff
DECISION	support
DISCUSSION/	Chair, all board,
DECISION	with staff support
DECISION	
	DISCUSSION/ DECISION

Upcoming Dates to Remember

- March 26, 9:30AM-2:30PM Getting Paid for Low Carbon Farming Workshop, Owatonna
- April 11 Next regular Board Meeting
- April 12, 9AM 1PM Spring into Soil Health