



**Renville County SWCD Board of Supervisors Meeting
May 13, 2021 8:00 am**

Renville County Office Building

105 5th St, Olivia, MN 56277, Room 313 and virtually with GoToMeeting (see page two for virtual instructions)

Social distance and other in person CDC recommendation apply during this meeting.

AGENDA

- I. Call to Order
- II. Citizen Comment Period (2 minutes per person)
- III. Consent Agenda, April 2021 Meeting Minutes, Bills, and Treasurer's Report
- IV. Old Business:
 - 1. Operational items/Staff concerns
- V. New Business:
 - 1. SWCD Cell policy, Appendix I
 - 2. Trimble upgrade TSC5
 - 3. South Fork Crow 2021 Planning application MOA
 - 4. Mavic 2 Pro Drone
 - 5. Comment Media Policy
- VI. Personnel Committee
 - 1. Administrators Review
- VII. Program Updates- All staff join the meeting 8:30am
 - 1. Cost Share Programs
 - a. Madsen contract 21-03
 - b. Kahout contract 21-02
 - 2. Staff Reports
 - 3. NRCS Report- Loren Clarke, DC
 - 4. Board Reports
- VIII. Other
 - 1. Per-Diem Hub
- IX. Upcoming meetings and dates to remember
- X. Motion to adjourn

Dates to Remember

Sept 14th Renville Hawk Creek Soil Health Field event

**Next regular Board Meeting June 10, 2021, 8:00 am at 1008 W.
Lincoln Ave, Olivia, MN**

Renville Soil & Water Conservation District
1008 West Lincoln, Olivia MN 56277
Phone: 320-523-1550 ext. 3 Fax: 320-523-2389



Virtual meeting instructions

Renville SWCD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82940153819?pwd=dHJyQkFhOVVWMnlna2J1ODBBVHFUdz09>

Meeting ID: 829 4015 3819

Passcode: 633838

One tap mobile

+13126266799,,82940153819#,,,,*633838# US (Chicago)

+16465588656,,82940153819#,,,,*633838# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 829 4015 3819

Passcode: 633838

Find your local number: <https://us02web.zoom.us/j/82940153819?pwd=dHJyQkFhOVVWMnlna2J1ODBBVHFUdz09>



Renville County SWCD Board of Supervisors Meeting
May 13, 2021 8:00 am ,AGENDA Notes

- I. Call to Order
- II. Citizen Comment Period (2 minutes per person)
- III. Consent Agenda, April 2021 Meeting Minutes, Bills, and Treasurer's Report
- IV. Old Business:
 1. Operational items/Staff concerns
- V. New Business:
 1. SWCD Cell policy, Appendix I, with an increased need to keep in touch with our customers and contractors it is suggested the SWCD should provide cell phones to staff, attached is a draft policy for Board review and consideration to cover this technology change.
 2. Trimble upgrade to a TSC5, in 2016 we purchased a survey grade GPS, and it is now in need of updating, see attached Frontier Precision estimate for necessary update grades for your attention.
 3. South Fork Crow 2021 Planning application MOA, the group has been notified by BWSR that all partners involved in the planning need to submit and a new MOA. A draft MOA will be provided to each Board for approval, as of 5/6, we have not yet received the draft MOA. Once staff receives a copy of the draft, it will be sent to the Board.
 4. Mavic 2 Pro Drone, a drone is needed to aid us in delivery of conservation programs. See attached estimate for your consideration.
 5. Comment Media Policy, there is a need for a policy to outline how we want the public to treat our social media accounts. A draft policy is not yet available but is under development and will be sent out before the meeting.
- VI. Personnel Committee, annual performance committee meeting should be scheduled for early June, so a performance recommendation can be brought to the June meeting.
 1. Administrators Review, how would you like to proceed with completing this review? In the past a survey was sent to either the personnel committee or full Board. Then tabulated and Personnel Committee meet with Administrator.
- VII. Program Updates- All staff join the meeting 8:30am
 1. Cost Share Programs
 - a. Madsen contract 21-03, Kyle mentioned last month, a water and sediment control basin is planned for the site, estimated at \$13,330.00. Contract would need Board Approval
 - b. Kahout contract 21-02, Kyle mentioned last month, a grassed waterway is planned for the site, estimated at \$2,810.00. Contract would need Board Approval
 2. Staff Reports, see attached
 3. NRCS Report- Loren Clarke, DC, see attached
 4. Board Reports
- VIII. Other
 1. Per-Diem Hub, discuss if any questions.

Renville Soil & Water Conservation District
1008 West Lincoln, Olivia MN 56277
Phone: 320-523-1550 ext. 3 Fax: 320-523-2389



- IX. Upcoming meetings and dates to remember
- X. Motion to adjourn



Renville County SWCD Board of Supervisors Meeting

April 9, 2021 8:00 am

Renville County Office Building

105 5th St, Olivia, MN 56277, Room 313 and virtually with GoToMeeting (see page two for virtual instructions)

Social distance and other in person CDC recommendation apply during this meeting.

Virtual, Richard Jepson (zoom), Mark Koenig (phone)

In the room- Kelly, Kokesch, Schroeder, Commissioner Hamre

Staff: Hatlewick, Richter, Dahl

Minutes

- I. Call to Order 8:00am
- II. Citizen Comment Period (2 minutes per person)
- III. Consent Agenda, March 2021 Meeting Minutes, Bills, and Treasurer's Report, **Kelly, Kokesch (MSC)**
- IV. Old Business:
 1. Operational items/Staff concerns,
 - a. Building lease options tabled last month, except option #1, to remodel north rooms in existing building and notify landlord, so remodeling can begin **Jepson, Koenig (MSC)**
- V. New Business:
 1. SWCD IT Policy, **Kokesch, Kelly (MSC)**
- VI. Personnel Committee
 1. Hatlewick PTO request **Kelly, Kokesch (MSC)**
- VII. Program Updates- All staff join the meeting 8:30am
 1. Local Workgroup results – Richter, presented survey, discussed wind erosion
 2. Cost Share Programs
 - a. Easement 65-02-93-02, Hatlewick update on project to Board
 - b. Discussed cost sharing crop damage so projects can be completed during the growing season, Board was ok with it if needed for timely construction and use of cost share funds.
 3. Staff Reports
 - a. CROW 1W1P update-Richter, update provided, the group plans to submit an application for the summer 2021, round of funding. Board was in agreement with using their previously submitted resolution.

Dahl:

Buffer Law

- Going through our Buffer Law folders and updating our cost share files
- Reorganizing our Buffer folders in the cabinets
- Loren Butenhoff agreed to a spring seeding
- County mailed out 5 APO's on 3/29/21 with a planting deadline of May 15th

Agricultural Inspector



- Proctoring Pesticide Applicator Testing over at the county.
- Harold Groen weed/vine inspection. Had red elderberry and wild grapevines choking his trees
- Invasive Organisms in Trade Training Webinar
- Township meetings with Flora and Beaver Falls on our wild parsnip grant

MAWQCP

- Signed application with Richard Jepson
- Application mailed to Joe Serbus
- Herman and planning on doing field inspections soon

Other

- Legislative Meeting
- Locally Led Conservation Meeting
- National Cover Crop Summit Spring Training
- Video filming, recording, and video edits for the Legislative video and the Walk in Access video

Richter:

CREP:

- '20 CREP is finally moving again. Had 5 easement agreements signed this month.
- '19 CREP easements, 3 left to be recorded. 1 is at the attorneys waiting for a final title policy, 2 extensions have been requested. They should be in the home stretch in the next month
- '21 CREP signup is from April 12-April 30. More Money is available then expected. Have a for sure 6 landowners submitting an application, with 6 or so still thinking about it.

WCA:

- Wetland Road Bank RFP closed on April 7. We had 3 applicants. Will find out if they will move on to the next step in May
- Submitted 2 NOA to the TEP and reviewed one mining reclamation

NFWF:

- Submitted a funding request for \$280,000 to increase technical assistance for water quality initiatives

1W1P:

- Holly and I completed thorough review of implementation document
- South Fork of Crow 1W1P update- Met with McCleod SWCD to go over the planning process- We sent emails to the city hector and buffalo lake to inform them and ask them how involved they want to be

State Cost Share:

- Spent a day at Kevin's and spent time working with Holly thinking of what we can do to help him out



- Planning to survey 2 sites this April

Training:

- Working on courses for Conservation Planning Certificate through AgLearn and MNC3

Other:

- Signed up for a In person training up in Bemidji for critical area plantings and riparian stabilization
- Newsletter survey was a success. Had a lot of participation. Coffee and Conservation was a success

Hatlewick:

1W1P

- Working on plan Goals, implementation schedule, plan narrative
- Preparing screen tool

Other

- MARL, several Peer Circle virtual meetings. Due, to the virtual format, we are looking at a schedule change and adding dates for summer of 2021 and winter of 2022. Meeting on April 8th, all day virtual.
- Started planning fall Soil Health workshop with SWCD & Hawk staff
- Meeting with MPC on starting the WRAPS process for the CROW watershed
- MASWCD legislative briefing March 18th, and virtual appointments with local legislature
- Working with RIM landowner 65-02-93-02, on boundary concerns
- Held Local Work Group meeting with staff on March 15th, seven attendees in the room and 14 virtually, lot of good discussion
- Franklin erosion site visit with Board Member Kokesch , Kyle and Franklin City Council member

4. NRCS Report- Loren Clarke, NRCS Redwood Team Lead,
 - a. April 12th, will allow customers in by apt. funded 5, \$209,000 in funding for Renville in 2021. 14 active EQIP. 2021, will be a MAWQCP sign-up in 2021.

36 CSP apps, 3 high priority, 11 CSP re-newel. Olivia, tentative CET positions for the entire team, offer has been made, no idea when they will start.

5. Board Reports
 - a. Jepson, MASWCD attend legislative days
 - b. Kokesch, looked at erosion in Franklin
 - c. Kelly, Legislative days, MASWCD training, 1W1P plan meeting 4/7, discovery farms meeting.
 - d. Schroeder, Area VI Chairs meeting in New Ulm discussion on Cover Crops, new election of officers possibly one meeting later this year, talked about field events, signs posted at fields with QR codes. Hawk creek



monthly meeting lots of talk about 1w1p. 1w1p policy meeting, things are moving forward with a JPE.

- e. Koenig, officer's meeting in New Ulm 3/25. Chairman Schroeder was also at that meeting, Area VI is tentatively planning on an in-person meeting in September; depending of course on the status in a few months of virus restrictions. Dues for 2021 were not decided on as yet. As to the scholarship, as I received no applicants as of April 9th, 2021. Deadline is April 15th

- f. Commissioner Harme, no report their to listen and learn.

VIII. Other

- 1. Discussion item- wind erosion on early harvested crops, encourage us to meet with neighboring SWCD's staff on this topic or suggestions, then maybe we have a zoom meeting with Boards and elected officials, maybe a meeting July with SMBC Board
- 2. State surplus update- signed by Board

IX. Upcoming meetings and dates to remember, stay in room 313 through Aug, at 8am

- X. Motion to adjourn, 9:49am **Kelly, Kokesch, (MSC)**

Virtual meeting instructions

Renville SWCD is inviting you to a scheduled Zoom meeting.

Topic: SWCD Board Meeting

Time: Apr 9, 2021 08:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88198839142?pwd=T0N3TDFZeTJzYzh6V2V1VFBwMmppZz09>

Meeting ID: 881 9883 9142

Passcode: 191021

One tap mobile

+16465588656,,88198839142#,,,,*191021# US (New York)

+13017158592,,88198839142#,,,,*191021# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 881 9883 9142

Passcode: 191021

Find your local number: <https://us02web.zoom.us/j/keBzA267Sk>

Renville Soil & Water Conservation District
1008 West Lincoln, Olivia MN 56277
Phone: 320-523-1559
<http://www.renvillewcd.com>



Appendix I. SWCD Issued Mobile (cell) Phone Policy

Company-Issued Cell Phones

The Company may issue cell phones to employees whose jobs require them to make calls while away from work or require them to be accessible for work-related matters.

Cell phones issued by the Company are Company property. Employees must comply with Company requests to make their Company-issued cell phones available for any reason, including upgrades, replacement, or inspection. Employees who leave the Company for any reason must turn in their Company-issued cell phones.

Personal Use of Company-Issued Cell Phones

Company-issued cell phones are to be used only for business purposes. Although occasional, brief personal phone calls using a Company-issued phone are permitted, personal use that exceeds this standard will result in discipline, up to and including termination. Employees are expected to reimburse the Company for any costs or charges relating to personal use of their cell phones.

Security of Company-Issued Phones

Employees are responsible for the security of Company-issued cell phones and the information stored on them. Always keep your cell phone with you when traveling; never leave it unattended in your car or hotel room. If your Company-issued cell phone is lost or stolen, notify the SWCD Administrator immediately. Never store confidential Company information on a cell phone.

When using a cell phone, remember that your conversations are not necessarily private. Those around you can hear your end of the conversation. To protect the confidentiality of Company information (and avoid annoying others), please make cell phone calls in a private place when appropriate.

Cell phone transmissions may be intercepted. For this reason, employees should not conduct highly sensitive or confidential conversations by cell phone. If you have any questions about what types of conversations are appropriate for a cell phone and which are not, please ask your Administrator.

In the case of Company owned Smart Phones, Apps and download put onto the device should only be related to completion of the SWCD mission and intended to improve work efficiency.

Personal Cell Phones at Work

Although our Company allows employees to bring their personal cell phones to work, we expect employees to keep personal conversations to a minimum. While occasional, brief personal phone calls are acceptable, frequent or lengthy personal calls can affect productivity and disturb others. For this reason, we generally expect employees to make and receive personal phone calls during breaks only.

Employees must turn off the ringers on their cell phones while away from their cell phones. If you share workspace with others, you must turn off the ringer on your phone while at work.

Employees must turn off their cell phones or leave their phones elsewhere while in meetings, presentations, or trainings. Employees must also turn off their cell phones or leave their phones elsewhere while meeting with clients or serving customers.

It is inappropriate to interrupt a face-to-face conversation with a coworker in order to take a personal phone call.

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<http://www.renvillewcd.com>



Remember, others can hear your cell phone conversations. Try to talk quietly and save intimate discussions for another time.

Employees who violate this policy will be subject to discipline, up to and including termination.

Don't Use a Cell Phone While Driving

We know that our employees may use their cell phones for work-related matters, whether these devices belong to the employee or are issued by the Company.

Employees are prohibited from using cell phones while driving. We are concerned for your safety and for the safety of other drivers and pedestrians and using a cell phone while driving can lead to accidents.

Hands-Free Equipment

Employees may use hands-free equipment to make or answer calls while driving without violating this policy. However, safety must always be your first priority. We expect you to keep these calls brief. If, because of weather, traffic conditions, or any other reason, you are unable to concentrate fully on the road, you must either end the conversation or pull over and safely park your vehicle before resuming your call.

Using Your Cell Phone for Business

Our Company's overtime rules apply to any type of work done after hours, including using a Company-issued cell phone to make business calls. All overtime work -- including such work-related calls -- must be approved in advance. Working overtime without permission violates Company policy and may result in disciplinary action.

Employees should use the Company-issued cell phone while conducting SWCD business.



Frontier Precision, Inc.
 446 Great Oak Drive
 Waite Park, MN 56387
 320.654.6511
 www.frontierprecision.com

Quote
 Date: May 5, 2021 10:01 AM
 Quote Number: 50521
 Valid Until: Jun 4, 2021
 Quotation by: Weston Schneider
 For questions, contact westons@frontierprecision.com

BILL TO:

Renville SWCD
 Kyle Richter
 1008 West Lincoln Avenue
 Olivia, MN 56277 United States
 revillecountyswcd@gmail.com 320-523-1559

SHIP TO:

Renville SWCD
 Kyle Richter
 1008 West Lincoln Avenue
 Olivia, MN 56277 United States
 revillecountyswcd@gmail.com 320-523-1559

Product Details	Qty	Price	Total
1. TSC5-1-1100-00 Trimble TSC5-WWAN Trimble TSC5 controller - WWAN, Worldwide Region Includes: - Glass Screen Protector - Capacitive Stylus w/ Tether - Handstrap - 45W AC Adapter - USB-C (male) to USB-C (male) for charging/data transfer - TSC5 Carry Case/Pouch - TSC5 Quick Start Guide Includes Blank Yuma 2 Tablet Trade-In (\$250) S/N: T71SY-1645-015926	1	\$ 3,260.00	\$ 3,260.00
2. EWLS-TA-LOYAL-STOCK Trim Access RNST lapsed &gt; 12m Loyalty Program Trimble Access Annual SW RNST lapsed > 12m (Stock expires 12m from invoice date) Yuma 2 Tablet S/N: T71SY-1645-015926 Transfer License Over To TSC7	1	\$ 1,012.50	\$ 1,012.50
3. 121952-01-GEO-1 TSC5 Pole Mount Bracket TSC5 Pole Mount Bracket; includes 4 screws. The TSC5 controller simply snaps into the lock. To remove, squeeze and pull up on the latch.	1	\$ 67.50	\$ 67.50
4. D12870 Pole clamp Assembly for TSC7/Ranger7 Pole clamp Assembly for TSC7/Ranger7	1	\$ 179.95	\$ 179.95
5. 114955-GEO-1 TSC5 Data Transfer Cable USB 3.1 Type-A (male) to USB-Type-C (male) data transfer cable (3 feet)	1	\$ 13.50	\$ 13.50
6. FPI-TRAINING-SURVEY Training Fee / Onsite Installation Onsite training or new product installation and training - 1/2 Day	1	\$ 1,000.00	\$ 1,000.00
7. EWLS-GPS-FW-RNST EWLS-GPS-FW-RNST - FIRMWARE Firmware Maintenance - Survey GPS Firmware Reinstatement R8s S/N: 5630R07968	1	\$ 540.00	\$ 540.00
		Sub Total:	\$ 6,073.45
		Tax:	\$ 0.00
		Shipping:	\$ 0.00
		Grand Total:	\$ 6,073.45

Special Notes:

MN State Contract #171661

Shipping, handling, and applicable sales tax will be added to invoice.

Terms and Conditions

All invoices are in U.S. Dollars.

Payment terms are Net 30 day upon approved credit. We also accept VISA, MasterCard, American Express. Returns - A standard restocking fee of 20% will be charged for any returned equipment. 11

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB



10900 73rd Ave N
 Maple Grove, MN 55369
 763-496-1366
 www.frontierprecision.com

Quote 50148
 Date: Apr 23, 2021
 By: Jeremiah Wong
jeremiah@frontierprecision.com

BILL TO:
 Renville SWCD
 1008 West Lincoln
 Olivia, MN 56277
 United States

SHIP TO:
 Renville SWCD
 1008 West Lincoln
 Olivia, MN 56277
 United States

Product Details	Qty	Price	Total
CPMA.00000019.01 Mavic 2 Pro	1	\$1,599.00	\$1,599.00
CPMA.00000037.01 Mavic 2 Part1 Fly More Kit	1	\$439.00	\$439.00

Subtotal: **\$2,038.00**
 Tax: **\$0.00**
 Shipping: **\$0.00**
Grand Total: \$2,038.00

Valid Until: May 23, 2021

Special Notes

Shipping, handling, and applicable sales tax will be added to invoice.

Terms and Conditions

All invoices are in U.S. Dollars. Prices are good for 30 days.

Payment terms are net 30 days upon approved credit. We also accept VISA, MasterCard and American Express. Returns- A standard restocking fee of 20% will be charged for any returned equipment.

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB Shipping Point.

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Renville SWCD	Contract Number: _____	Other state or non-State funds? <input type="checkbox"/> YES <input type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s): _____	Canceled <input type="checkbox"/> Board Meeting Date(s): _____
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Eric M. Madsen	Address 100 Callaway Ct.	City/State Mankato, Mn	Zip Code 56001
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Beaver Falls Township	Township No.: 113	Range No.: 35	Section No.: 14	1/4, 1/4 N 1/2 SW 1/4 + S Part NW 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Water and Sediment Control Basin

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of .% , or state and non-state sources that when combined are in excess of .% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 4-28-21	Land Occupier Eric M. Madsen
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is:

Eligible Component Standards & Names	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
------	-------------------------------

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 0.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year

Date	Authorized Signature	Total Amount Authorized
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PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization <i>Renville SWCD</i>	Contract Number <i>21-02</i>	Other federal or other state funds? Yes <input type="checkbox"/> No <input type="checkbox"/>	Amendment <input type="checkbox"/> Board meeting date(s):	Canceled <input type="checkbox"/> Board meeting date:
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name <i>Gary Kahout</i>	Address <i>73574 30th St.</i>	City/State <i>Redwood Falls, MN</i>	Zip code <i>56283</i>
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name <i>Norfolk</i>	Township <i>T114N</i>	Range <i>34W</i>	Section <i>20</i>	1/4, 1/4 <i>SW, NW</i>
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the organization technical representative.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the land occupier who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the: 412
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/31/21 (date), this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The organization board has the authority to make adjustments to the costs submitted for reimbursement.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.

3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the organization technical representative.
4. Not accept cost-share funds, from state sources in excess of 0 percent, or state and non-state sources that when combined are in excess of 50 percent of the total cost to establish the conservation practice.
5. To provide copies of all forms and contracts pertinent to any other state or federal programs that are contributing funds toward this project.

Date <u>4-5-21</u>	Land Occupier <i>Gary Kikwit</i>
Date	Landowner, if different from applicant
Address, if different from applicant information:	

Conservation Practice

The primary practice for which cost-share is requested is 412

Practice standards or eligible component(s) <u>Grassed Waterway</u>	Engineered Practice <input checked="" type="checkbox"/> yes or <input type="checkbox"/> no Ecological practice <input type="checkbox"/> yes or <input type="checkbox"/> no	Total Project Cost Estimate <u>\$ 810.00</u>
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Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Representative
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 50 percent of the total cost to establish the conservation practice.

Amount	Program Name	Fiscal Year

Board Meeting Date	Authorized Signature	Total Amount Authorized \$
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Renville County SWCD Staff Reports

May 2021

Holly Hatlewick

1W1P

- Steering Team meeting 4/14
- Plan review of completed draft of Hawk Creek Middle MN planning area
- MOA

Other

- MARL, several Peer Circle virtual meetings. Due, to the virtual format, we are looking at a schedule change and adding dates for summer of 2021 and winter of 2022. Meeting on April 8th, all day virtual.
- Started planning fall Soil Health workshop with SWCD & Hawk staff
- Working with landlord on lease update
- Franklin erosion site visit with GSI Engineer and Area II technical staff to evaluate
- 2021 Cover Crop and Reduce Tillage cost share work on policy, forms, and contract development
- CD77 meeting with partners and shareholders 4/19

Training

- NORA Symposium 4/22
- BWSR Grants training 4/15
- Soil Health Economics 4/29

Ethan Dahl

Buffer Law

- Working with Paul and Austin on some buffer questions
- Buffer Redetermination checking for Tom Hagen
- Working on a VOC for Patrick Henneberry

Agricultural Inspector

- Proctoring Pesticide Applicator Testing over at the county.
- Working with the townships on the MDA grant for the wild parsnip
- Emerald Ash Borer Webinar

MAWQCP

- Initial Inspection for Richard Jepson
- Initial Inspection for Dean Schroder
- Initial Inspection for Jeff Lingl
- Solo Initial Inspection with Thomas Lorang
- Working through the Assessment Tool

Other

- Coffee and Conservation Live Streams
- Work on Children's Activity for Fall Field Day
- Shed Cleanup and material disposal
- Drill spring preparation and renting
- Website edits and updates
- Drone Pilot Training

Kyle Richter

CREP:

- '20 CREP 3 Easements were signed last month. I have various easements at different stages.
- '19 CREP easements, 2 left to be recorded.
- '21 CREP is currently on hold. USDA announced in April that they are hoping to increase soil rental rates. I have 7 applications ready to be submitted when it opens.

WCA:

- Completed a site visit at Nacker Hollow Wetland bank by Franklin

1W1P:

- Completed preliminary review of entire document
- South Fork of Crow 1W1P update- Had a planning meeting- The application will be submitted in June- Buffalo Creek Watershed will be supplying us a draft MOA to submit

State Cost Share:

- Gary Kahout waterway bids were sent out
- Working with Hawk Creek on a WASCOP Project

Training:

- Finished my online training for AgLearn courses. Waiting for USDA in person trainings
- Participated in a Prescribed burn training. Very Beneficial

Other:

- Signed up for a In person training up in Bemidji for critical area plantings and riparian stabilization
- Coffee and Conservation was very good again



**Soil and Water Conservation District Board Meeting
May 2021
NRCS District Conservationist Report**

- Jon Weidemann, Soil Conservation Technician-Redwood, accepted the position of Civil Engineering Technician-Renville. He started in this position on April 26, 2021.

EQIP

- Brown County had an additional 3 EQIP applications preapproved and had one that dropped out bringing their total preapproved EQIP applications to 7. Additional applications were for the following practices: farmstead energy improvement, cover crop, no till/strip till and waste facility closure.
- Redwood County had an additional 2 EQIP applications preapproved bringing the total to 4. Additional applications were for the following practices: water and sediment control basins.
- Renville County did not have any additional preapproved EQIP applications leaving the total at 5.
- Brown, Redwood and Renville County currently have 34 active EQIP contracts.

CSP

- We have until May 28 to rank the 6 High priority FY2021 CSP applications in Redwood and Renville County.
- Brown, Redwood and Renville County currently have 78 active CSP contracts.

1026s

- Wetland team has worked through the 1026 backlog for Certified Wetland Determinations. Response time is now within 30 days when a 1026 is submitted.